

# Central Valley Li'l Warriors General Board Meeting Minutes

## 7/11/2023 @ Gene St. Clair Field

**Type of Meeting: General Board Meeting**  
**Called to Order at 8:18pm by Kayla Eller, President**

1. Approval of Minutes from last meeting
  - a. Accepted by: Mitch Javens & Bill Guntrum
  
2. Treasurer's Report:
  - a. Monthly Financial Report: Attached
  - b. Current Balance: \$141,422.46. Beginning balance of \$137,800.85. Income of \$14,607.41, a lot of which was Hoagie sales, BCYFL ticket sales & Gene shirts so some of that will be going back out. Total disbursements for the period were \$10,985.80.
  - c. Treasurer Updates: Has not heard back from our tax guy yet regarding the 990EZ we need to file. He's on a business trip. Jenny will follow up with him.
  - d. Accepted by: Ashley Leheny & Lara Leonard
  
3. Committee Reports:
  - a. Football
    - i. BCYFL Report/Updates:
      1. General: Last BCYFL meeting was 6/12/23. Jaycen handed in old jerseys for BCYFL picture, team enrollment numbers as of 6/11 & a copy of our insurance.
      2. Schedule: Any team playing North Catholic, those games turned to bye weeks unless it was a home game due to the financial impact on organizations and were reschedule without redoing the entire schedule. In CV situation, it left us at 7 games. Playoffs will be based on a 7 game schedule this year. We will have a team TBD later to fill that week in an exhibition setting. We were slated to play North Catholic week one, now our Riverside game is moved from later in the year to week one for us to start the season not on a bye week. I know Rochelle is working on getting the schedule out and some people are getting frustrated but hopefully soon we can get it out for everyone. He did reach out and have her change the New Castle Mighty Mite game to 7pm for homecoming. This is also the last year for any grandfathered kid in the BCYFL, they will all be graduating Mighty Mites. CV does not have any.
      3. Kick off picnic: Coaches were notified the picnic will be July 23 at shelter 3 in Brady's Run Park. No time has been given yet and coaches were asked to have any questions about rules ready to go for Quinn to answer.
      4. AED: This past Sunday (7/9), we were presented with an opportunity to receive an AED from Damar Hamlin, and his Chasing M's Foundation. Mario, his dad, reached out to the BCYFL & invited a representative for any organization in need of an AED to PNC Park. We were given the opportunity to learn life saving measures through CPR and shown how to

use the AED. The American Heart Association did a wonderful job trying to educate the importance of life saving measures. July 9<sup>th</sup> in the city of Pittsburgh was officially designated as Damar Hamlin Day. At the end of the press conference, Damar presented an AED to any organization who needed one. To all football coaches, cheer coaches, board members & parents, we have an AED on the property & are obligated to inform you it will remain in the concession stand at all times. How long does it last? 4 year expiration or needs replaced if used.

ii. Organization Report/Updates:

1. General: Jaycen has reached out to coaches to verify all coaches either have their clearances or are in the process of getting them finalized. Talked with DJ & he is getting coach bags ready to go. Practices seem to be ramping up more and more as kids take the field & seem to be going well. He is currently waiting for Hopewell to get back to him about the 8/5 scrimmages. They are waiting for the school to get back to them for a time & date. We will also have the final time & location locked down for the 8/12 exhibition game soon.
2. Registrations are now closed. Final numbers:  
Mighty Mites – 35  
Termites – 35  
Twerps – 23
3. National Sports ID – Kayla got teams in & is actively working to get everyone in/get their documents in the system. Get your documents in ASAP. Jaycen, when is NSID card day? 8/6

iii. Accepted by: Dana Coluccio & Matt Morgan

b. Cheerleading

- i. General Report: Practices are going well. Pictures are coming up in August. Info will be coming out soon.
- ii. Accepted by: Mike Leonard & Thomas Howard

c. Fundraising

- i. Bingo Report: No report.
- ii. General Report: Hoagie pick up for cheer is tomorrow. Football is next Wednesday. Otherwise, everything going well. Yeti - will likely start selling tickets next week. Will do Bruster's & Pappy J's in the fall. Spirit wear have til July 31 to get orders in. Jersey numbers will go out soon for football to use with spirit wear.
- iii. Sponsorships: Lara & Mitch to send letters to local businesses asking for sponsorships.
- iv. Accepted by: Ashley Saunders & Breanne McKenzie

d. Equipment

- i. General Update: Equipment distribution is July 22. Emails have been sent out. If you can't make it Saturday, let your team mom know so he can get list of doing a couple kids after practice week before. Took the following Monday off

work after distribution so any last-minute kids can get them then. Just ordered helmet stickers. Getting everything ready to go.

ii. Accepted by: Bill Guntrum & Brandon Checketts

e. Grounds

i. General Update:

1. Scoreboard: Have we ordered the number yet? Number for scoreboard is ordered.
2. Field: Have we ordered paint? Field paint is ordered from Sherwin Williams. Don't have to pay til the entire order comes in. Depending on weather, may start putting lines down soon.
3. Shed Project: No update.
4. Other:
  - Would like to pull weeds on cheer mats this upcoming weekend if anyone is available. It does count as volunteer hours.
  - Coaches need to put water buffalo away every night, school yelled at us last year about it.

ii. Accepted by: Thomas Howard & Jessica Rapisardi

f. Concession Stand

i. General Report: Up & running. Needs to get frozen foods to fry. Will be doing a frozen foods Sam's order soon. Needs volunteers for next week to pick up & unload.

ii. Accepted by: Ashley Mill & Jenny Fink

g. Community Service:

i. General Report:

1. Gene St. Clair: Currently at 291 t-shirt, 37 hoodies & 197 bracelets which brings our fundraiser profits to Gene around \$2,800. Mike Zilian estimates the shirts will be done this week. If so, hoping to sort this weekend/early next week & distribute later in the week.
2. Zach Pagley: Will be setting up a GoFundMe for the Pagley family soon. Will be discussing with the board & community service committee on the Pagley family being our beneficiary this season for our big community service game.
3. Helmet stickers were ordered by the organization. Has all three ribbons (Gene, Zach & Joey Granata). Amanda Siegel has car decals available for purchase on her website. All proceeds will be split between the families.

ii. Accepted by: Bill Guntrum & Brandon Checketts

4. Open Issues

- a. Clearances: Need all coaches needing a BCYFL card no later than 7/20. All those needing BCYFL or CVLW Field passes need all clearances & pictures sent ASAP.
- b. CRP training – Having CPR training this week. Possibly set up one more session based on how many people want to participate but these dates don't work for them. Will talk with Marissa.

- c. Camera update – Kayla met Shane Fabian Sunday, 7/2. Rest of the cameras are up (minus one which we need more wire for) & set her up for wireless camera viewing on phone.
- d. Give back bin – up & running. Please continue to bring items to donate & also take a look for your kids.
- e. Insurance – Approved at last meeting to update commercial property insurance to add Press Box. Has this been completed? This has been completed.
- f. Fire System in Concession Stand update: Completed 6/30.

5. New Business

- a. Executive Board Resignation – Jenn Checketts has resigned as Secretary. Per our bylaws, we can leave the seat vacant or the Executive Board can choose to fill it by nominating people & having a vote. We will be discussing tonight as an Executive Board how we want to proceed. For our discussion, if we decide to fill, is anyone interested in the Secretary position who has their meetings? No
- b. School/grounds issues: Talked with school today. They are getting ready to redo the playground floor mat thing. Playground will be shut down for about 2 weeks.
- c. Open Floor: None
- d. Accepted by: DJ Fink & Jaycen McKenzie

6. Meeting adjourned @ 8:36pm

- a. Accepted by: Mike Leonard & Bill Guntrum

*/s/Kayla Eller, President*

**Central Valley Li'l Warriors Financial Report**  
**Covering Period for: 6/4/2023-6/26/23**

Cash on hand at beginning of fiscal year (2/1/23)		\$ 85,440.22
Cash on hand at beginning of period per last report		\$ 137,800.85 *
<b>ADD CASH RECEIVED DURING PERIOD:</b>		
Bingo	\$ 7,315.57	
Lottery Tickets		
Registration	1,713.89	
Spirit Wear		
Homecoming Programs		
Sponsorship Donations	925.00	
Concession Stand		
Fundraisers	462.00	
Tagging		
Banquet		
Refund/Credit		
Volunteer Check (Venmo)		
Saving Transfer		
Bounce Check Fee Charge		
Cheer Accessorie Package	294.45	
Bowser Hoagie Fundraiser	742.50	
BCYFL Tickets	320.00	
Gene St.Clair Fundraiser	2,646.00	
<b>TOTAL RECEIPTS</b>		\$ 14,419.41 *
<b>TOTAL TO BE ACCOUNTED FOR</b>		\$ 152,220.26
<b>DEDUCT CASH DISBURSED:</b>		
Football	\$1,607.99	
Cheer	\$2,892.25	
Registration Expenses	\$ 14.39	
BCYFL Fees/Fines		
Lottery (Offset by Income)		
Concession Stand Expenses (Offset by Income)	\$ 2,052.19	
Capital Investments		
Scholarships/Donations		
Electric		
Trash	\$ 455.44	
Business Supplies	\$ 49.50	
Security		
Medic		
Porta Johns		
Lawn		
Grounds	\$ 5.39	
Line Painting		
Referee Fees		
Insurance		
Talk n' Toss		
Spirit Committee (Treat Bags/Signs/Paint)		
All-Star Game		
Community Service Game		
Homecoming		
Banquet		
Bereavement/Injury		
Executive Dinner		
Bounced Checks		
Cheer Accessories Package	455.25	
Fundraising Expenses	261.33	
Gene St. Clair Fundraiser	3,068.00	
<b>TOTAL DISBURSEMENTS</b>		\$ 10,862.68 *
<b>CASH BALANCE AT END OF THE MONTH</b>		\$ 141,357.58 *

Pending Receipts.....

Pending Disbursements.....

  
 Jenny Fink, Treasurer

7/9/2023  
 Date

Central Valley Lil Warriors  
2023 Financial Worksheet

July 10, 2023

Expense Description	2023 Actuals	2023 Budget	Expense	2022	2022	2022	2022	Income Description	2023 Income	2023 Budget	2022
Electric	\$ 1,191.78	4,000	(2,808)	4,000	3,823.61			Bingo	\$ 40,461.24	50,000	70,298.25
Lawn	\$ 14.94	1,000	(985)	4,200	-			Lottery Ticket (offset by exp)		10,000	20,000.00
Medic	\$	2,600	(2,600)	2,600	2,175.06			Registrations	\$ 33,819.66	6,000	7,382.16
Pora Johns	\$ 475.00	4,000	(3,525)	4,000	3,056.00			Spirit Wear	\$	1,500	300.00
Ref Fees	\$	4,000	(4,000)	3,100	3,375.00			Homecoming Programs (offset by exp)	\$ 7,375.00	-	1,400.00
Security	\$	500	(500)	500	*			Sponsorship / Donations	\$	3,000	1,400.00
Trash (put on sterndby Nov-Mov)	\$ 841.35	3,500	(2,659)	4,000	4,965.43			Concession Stand	\$	13,000	38,281.09
Business Supplies	\$ 327.79	2,000	(1,672)	2,000	1,582.60			NCAA Bracket Fundraiser	\$ 105.00	3,000	1,215.00
All Star (Cheer and FB)	\$	1,200	(1,200)	1,000	1,125.00			Tagging	\$ 1,250.14	3,000	*
Insurance	\$ 575.00	500	(500)	200	438.00			Misc Income	\$	-	8,403.51
Homecoming (income offset)	\$	5,750	(5,175)	4,000	5,496.80			Banquet Income (\$0/50 & Auctions)	\$	-	4,087.00
Executive Dinner	\$	1,200	(1,200)	500	1,179.15			Banquet Ticket Income	\$ 330.00	-	7326.90
BCYFL Fees/Fines	\$ 1,025.00	1,000	(25)	1,000	1,149.77			BCYFL Ticket Fundraiser	\$ 1,736.00	-	*
Banquet	\$ 500.00	12,500	(12,000)	12,500	675.00	5	7,017.78	Gene St. Clair Fundraiser	\$ 200.00	-	*
Loss (bounced checks)	\$ 20.00	200	(180)	100	4,139.39			Volunteer Check (Venmo)	\$	-	*
Grounds	\$ 964.32	5,000	(4,036)	5,750	30.00			Volunteer Check (Venmo)	\$ 851.99	-	*
Football (\$17,313.42)	\$ 22,313.42	17,500	4,813	10,000	10,706.28			Other Miscellaneous Expense	\$	-	*
Capital Investments	\$ 635.95	3,000	(2,364)	35,000	21,146.79						
Cheer	\$ 8,573.98	17,500	(8,926)	10,000	6,181.77						
Spirit (Paint/ Treats)	\$ 444.91	1,500	(1,500)	1,500	112.22						
Registration Shirts/Expenses	\$ 2,060.00	3,500	(3,055)	2,500	3,247.79						
Scholarships	\$ 87.76	3,100	(1,040)	2,000	3,074.20						
Talk & Toss Event	\$	100	(12)	100	*						
Line Painting	\$	2,500	(2,500)	2,000	1,987.50			Savings Transfer (Helmet)	\$ 10,229.95	10,300	
Community Game	\$	400	(400.00)	300	417.54						
Concession Stand Expenses	\$ 6,634.74	Income offset	*	Income offset	24,946.77		13,334.32				
Lottery Offset by Income	\$ 130.00	Income offset	*	Income offset	7,021.50		12,978.50				
Expenses carried over from 2021	\$	*	*	*	2,097.00						
Expenses carried over from 2022	\$ 1,428.28	*	*	*							
Total	\$ 48,244.22	\$ 98,800.00	\$ (50,556)	\$ 113,350.00	\$ 132,581.85			Total	\$ 85,928.94	\$ 89,500	\$ 159,543.91

Outstanding Checks	Amount
QUEST SITE IMPACT	\$ 778.69
CERTIFICATE REWARDS	\$ 3,131.84
HELMET-GAME PROGRAM	\$ 7,429.25
LIBERTY MIDDLE PROPERTY	\$ 4,118.00
INSURANCE	\$ 1,200.00
Cheer Center	\$ 150.00
ROYAL LIND GARDY CASTLE	\$ 13,808.58

Riddell Unpaid Football Invoices  
Paid 2/6/2023 \$ 1,317.93  
\$ 110.35  
\$ 1,428.28

Starting Balance 2023	as of 2/1/23	85,440.22
Funds moved into CD's (6 mo.) 6/2/22		15,131.26
Funds moved into savings 2/28/22 *\$10,229.95	future projects	9,887.88
Helmet 9/20/23		
Current Bank Balance	as of 4/24/23	\$ 141,422.46
Outstanding Checks/Expenses		13,808.58
Outstanding Deposits		50.00
Total Recon Balance	as of 4/24/2023	127,663.88

Outstanding Deposits	Amount
Concessions	\$ 50.00
Totals	\$ 50.00